Date: May 21, 2014  
Time: 10 a.m. - 1:30 p.m.  
Location: Speare Hall  
Committee Chair: Lorie Liebrock, Dean of Graduate Studies  
Process Facilitators: Melissa Jaramillo and Frank Reinow  
Members in attendance:  
  Lorie Liebrock  
  Frank Reinow  
  Melissa Jaramillo-Fleming,  
  Michael Heagy  
  Bill Stone  
  Snezna Rogelj  
  Iver Davidson  
  Steve Simpson  
  Joe Franklin  
  Sara Grijalva  
  Bob Bezanson  
  Colleen Guengerich  
  Pat Valentine  
  Yolante Van Wijk  
  Delilah Vega-Walsh  
  Absent: Steve Hicks, Gabrielle Miller, Dowdle, Van Romero, Collin Hellwig, Nourradine Benalil, Don Tripp, Mike Hargather, Richard Sonnenfeld, Mike Timmons, Tom Engler

Meeting Objectives:  
1. Review and evaluate recommendations on strategic plan  
2. Reach agreement on strategic priorities  
3. Develop action plan for SPC Task Force completion

Meeting Summary  
1. Review meeting objective and agenda  
   a. Identify additions/modifications to the objectives and agenda.  
   b. Approval of previous meeting summary for posting to the SPC website.  
   c. Identify additional Parking Lot issues for later discussion.  

Decision: Meeting summary approved.

Parking Lot: “Educate the educators” as a strategy, goal or priority. Tech has numerous service obligations involving technical outreach and obligations to improve K-12 education. These should be honored to fulfill the mission (proposal presented from subcommittee).

2. Review and evaluate Strategic Priorities
### Small group exercise: develop strategic priorities, goals and identify data requirements
- Review strategic priorities against evaluation criteria
- Reach agreement on strategic priorities for SPC Task Forces
- Develop preliminary strategic goals, objectives and data requirements

**Discussion:** Committee members discussed the differences between strategic priorities, goals, objectives and tasks.

**Action:** Committee divided into three small groups to discuss the six strategic priorities that had previously been presented to Dr. Lopez

### Develop action plan for SPC Task Force
- Review draft SPC Task Force charter
- Identify Task Force leaders and members
- Develop timeline for Task Force project completion

[The small group exercise lasted until the meeting ended. This agenda item was not covered.]

### List proposed agenda items for the next meeting of the Strategic Planning Committee.
- **Discuss agenda for the next meeting:** SPC Task Force planing
- **Identify SPC committee preparation for next meeting.**
- **Next meeting: June 4, 10:00 am – 1:30 PM, Speare 113.**

### Adjourn